



QUALITY ASSURANCE:

2nd EVALUATION REPORT

April 2022



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More information on the ACCESSCULT Project can be found at:

<https://www.accesscult.eu/>

Authors:

José Ángel Casas Barrigón, Yolanda Gil González, Mirian Santamaría Peláez

Table of Contents

1. INTRODUCTION	4
1.1. Internal Evaluation Methodology	4
1.2. Quality Control and Monitoring	4
2. PROJECT OVERVIEW	6
2.1 Project Description	6
2.2 Project wider objective	6
3. EVALUATION OF MAIN OBJECTIVES	7
4. EVALUATION OF WORK PACKAGES	7
WP1 - Project Management.....	8
WP2: In-depth Analysis and Specification of Learning Outcomes.....	11
WP3: HE modules "Cultural Heritage for All" development.....	11
WP4: (On-line) adult training "Cultural Heritage for All" development	14
WP5: Testing and Implementation phase.....	16
WP6: Promotion and Dissemination Campaign.....	16
WP7: Exploitation and Sustainability Plan	20
5. QUESTIONNAIRE ABOUT EFFECTIVE PARTNERSHIP	21
5.1 RESULTS FROM THE 2 FIRST QUESTIONNAIRES.....	21
5.2 COMMENTS FROM 3 rd QUESTIONNAIRE.....	21
6. CRITICAL POINTS, CORRECTIVE ACTIONS AND FOLLOW UP	24

1. INTRODUCTION

1.1. Internal Evaluation Methodology

In order to carry out the 2nd Internal Evaluation of AccessCULT project, the internal evaluator has had full access to all relevant external and internal documents on project's Drive, partners' emails related to Intellectual Outputs (IOs), Partner Meetings and Work Packages, and to the contents of the project's website: www.accesscult.eu. Moreover, email communication with University of Burgos team involved in the Project, as well as other partners was obtained through email communication in order to summarize/clarify some evaluation findings.

In the same line to the first evaluation report methodology, this second report starts with an introduction of the quality control management as well as the project overview and main objectives. Afterwards, a detail analysis of planned and achieved deliverables through a cross-matching with [Monitoring Chart](#) was done in order to define to which extent the quality of results meet the plan according to the available indicators.

After this thorough detail, evaluation focuses on partners' opinions, collected through the Effective Partnership Questionnaire. Finally, a summary with findings and critical points are given in the report by internal evaluator.

1.2. Quality Control and Monitoring

Project activities and results are monitored continuously throughout the lifetime of the project and evaluated at several levels. The evaluation reports will be carried out in 3 stages:

- [1st evaluation report](#) (from 1st to 12th month – it can be checked on Google Drive and [Accesscult website](#))
- 2nd Evaluation report (up to 20th month - this document).
- 3rd Evaluation report or final report (up to 30th month) To be published after the end of the project)

For a correct quality assurance, the Project Management Group (PMG) monitors the progress of the project and contributes to the solution-oriented approach, conflict management, alignment with the time schedule. The PMG held online meetings in 3 transnational meetings (Coventry-UK, Maribor-Slovenia, and Klaipeda-Lithuania) and 4 online meetings in order to follow up the progress of the project.

PMG consists of the following people:

UNIVERSIDAD DE BURGOS	Jerónimo González
INFAD	José Ángel Casas
UNIVERZA V LJUBLAJNI	Alenka Bartulović

INUK Institute	Darja Ivanuša Kline
KLAIPEDA UNIVERSITY	Ernesta Molotkienė
THE HISTORY MUSEUM OF LITHUANIA MINOR	Asta Grušelionienė
COVENTRY UNIVERSITY	Louise Moody
CULTURE COVENTRY	Martin Roberts
ISTITUTO DEI SORDI DI TORINO	Sofia Mastrokourou

2. PROJECT OVERVIEW

2.1 Project Description

One billion people in the world live with some form of disability (WHO). At EU level, about 24% of persons aged 16 and over declared a disability; furthermore, the aging EU population is growing intensely. The number of people with access needs is therefore significant and growing. Equal integration into society, including travelling and experiencing cultural heritage is a real challenge. Cultural heritage (museums, galleries, monuments etc) provide significant opportunity for social inclusion, sense of community, informal education and lifelong learning; as such accessibility should not be a barrier! Better inclusion through Cultural Heritage (CH) interpretation is not just about social responsibility but is a business imperative representing market potential for tourism. This project tackles this need through education of students, future experts, but also current CH staff to improve access for all.

Project mission is to increase the accessibility of museums and galleries for People with Disabilities, to enable their participation in the activities carried out by museums and also to strengthen connections between museums and associations of disabled people, in order to create a basis for good cooperation in the future as well as to enrich regional policies with culture and heritage as added value for socio-cultural sustainability, by exchange experience amongst the partnership through synergy between higher education sector, cultural sector and disabled people with help of communication and collaboration, keeping in mind the effects of innovation and creating a base of knowledge that can span well beyond the project's end. In spite of growing number of projects and initiatives that engage People with Disabilities, rarely have they an opportunity to actively contribute to project results as co-creators.

The project is funded by the ERASMUS+ PROGRAMME of the European Commission and will last from September 1st, 2020, until February 28th, 2023.

2.2 Project wider objective

AccessCULT aims to IMPROVE ACCESSIBILITY OF CULTURAL HERITAGE across Europe through exchange of good practice and by developing, implementing, testing, improving and promoting an innovative multidisciplinary Higher Education (HE) module for students, future experts, and an adult training for existing cultural workers in order to develop knowledge, skills and competencies to enable cultural workers in museums and galleries to respond to the needs of visitors with wide ranging capabilities to ensure they are able to access, enjoy and benefit fully from our rich cultural heritage.

3. EVALUATION OF MAIN OBJECTIVES

Objective	Progress	Deviation
Create an on-line EU POINT	Website is working EU point is created with some contents available	No deviation. EU point will be updated with new data and info related to Cultural Heritage in the following months.
Higher Education MODULE	In progress without major deviations	-
(ON-LINE) ADULT TRAINING	In progress without major deviations	-
Organise 10 pilot museum tours for disabled visitors	In progress	-
Organise 5-day Train-The-Trainer for HEI	It was held in September 2021	Minor deviation as they were planned for August
Organise 5-day Train-The-Trainer for adult staff	It was held in September 2021	Minor deviation as they were planned for August
Organise 1-month mobility for students	In progress	-
Create an Accessible Museum Ambassadors network	In progress	-
Validate learning outcomes	N/A in this 2nd report	-
Business plan and Recommendations for System & Policy makers	N/A in this 2nd report	-

4. EVALUATION OF WORK PACKAGES

In this section, all the indicators established in Monitoring Chart are analysed (on-going process) to know both to what extent they have been achieved and the level of progress performed by each one.

This analysis is carried out by Work Packages, making firstly an analysis of Milestones established in the submission proposal and, secondly, an analysis of afore mentioned indicators (developed in the Evaluation Strategy and stated all of them in explicit and measurable terms).

During the period evaluated in this report, the analysis of Interim report was provided by the National Agency, so the comments have been integrated in this evaluation.

Detailed info about of this analysis can be found on Drive: [Monitoring Chart](#)

WP1 - Project Management

Project Management is structured under Work Package 1: coordination and management of the project, coordination of time factors, conflict management, control over quality development and realization of results during the whole project life cycle.

During these 20 months of the Project lifetime all the features needed for a smooth management were created: Grant Agreement, Financial Statement and Budget, Timeline, Responsible Declaration and Data protection, Timesheets, Contact list, and templates. All these documents are accessible to all partners on a [Drive folder](#). For Partner Meetings, an independent folder "[Meetings](#)" was created and another one for the Evaluation of the project (WP8), "[Quality and social impact](#)" with the following files and instruments for the project evaluation: PMG, Monitoring Chart, Logging Sheet, Evaluation Plan and Effective Partnership Questionnaire.

According to Lead Partner, University of Burgos, in general there is a good predisposition from most of the partners and their involvement in the project is adequate. On the other hand, it is true that some deadlines have not been met by some partners, so this would be a point to improve. Planned meetings (3) were held on time as well as four other online meetings necessary for a better coordination of the project.

The [National Agency comments on the interim report](#) are the following:

- The management tools and protocols are considered adequate.
- Online meetings are held every 2-3 months and budget management reports are prepared every 3 months.
- The interim report states that the first evaluation report of the project was prepared on time.
- The PMG, the Project Evolution Evaluation Group, the Evaluation Plan and the Efficient Partnership Questionnaire have been created.

Milestones	Progress
Progress reports for the National Agency	Interim report was approved by National Agency
Final report for the National Agency	N/A in the 2 nd report
5 partner meetings	3 out of 5. Progress according to initial plan. In addition to this, 4 online meetings have been held for a better coordination of the project.
Evaluation reports	1 st evaluation report (12 th month) carried out in time 2 nd evaluation report (20 th month) carried out in time

Indicators	Result	Description	Deviation	Explanation / Actions to take in the future
Quantitative				
1. NA reports submitted in time				
Midterm Report (1)	Approved by National Agency	Sent in time. All partners collaborate with tasks proposed to comply with deadlines		NA comments can be found on Drive
Final report (1)	N/A			
2. Progress Reports submitted in time				
1st period from September 2020 to April 2021.	All partners have submitted			
2nd period from May 2021 to August 2021.	All partners have submitted			
3rd period from September 2021 to January 2022.	Corrections needed, most of them solved.	All partners, except Coventry University (CU), have sent their updated financial reports and timesheets. CU must send requested certificates/declarations and final version of timesheets.		Minor delay. After the submission of the interim report, some mistakes were detected in the budget declared. Despite these mistakes, the consortium had used more than 70% of the first pre-financing, so they did not affect to the receipt of the second pre-financing by the National Agency. These mistakes will be informed and corrected in the final report.
3. Financial reports submitted in time				
1st Period from September 2020 to April 2021	Issues pointed out in 1st evaluation report were solved			
2nd Period from May 2021 to January 2022	Corrections needed, most of them solved.	Pending to check the financial report of Coventry University once the final version of timesheets is sent.		Minor delay. After the submission of the interim report, some mistakes were detected in the budget declared. Despite these mistakes, the consortium had used more than 70% of the first pre-financing, so they did not affect to the receipt of the second pre-financing by the National Agency. These mistakes will be informed and corrected in the final report.
4. Partner Meetings				
Country: United Kingdom	Goal achieved			

Country: Slovenia	Goal achieved			
Country: Lithuania	Held online	3rd Partner Meeting of the Project (Lithuania) was held virtually due to the Covid-19 restrictions (force majeure).	It was held online due to COVID-19 restrictions	
Country: Italy	To be held in person on June 7th-8th, 2022	According to schedule		
Qualitative				
1. Progress reports				
1st period from September 2020 to April 2021.	11 participants / At least 1 person per partner participated	Questionnaire on management / dissemination / deliverables / quality / implementation and target groups	Submitted on time	Total average: 4,21. It is first questionnaire and not possible to compare
2nd period from May 2021 to August 2021.	11 participants / At least 1 person per partner participated	Questionnaire on management / dissemination / deliverables / quality / implementation and target groups	Submitted on time	Total average: 4,34. Slightly improvement in comparison with 1st questionnaire
3rd period from September 2021 to January 2022.	7 participants answered, at least 1 person per partners	2 partners didn't answer despite being asked them to respond it several times	Corrective action: 2 partners didn't participate. Minor delay. Questionnaire was sent in April.	Total average: 4,48. Slightly improvement in comparison with 1st questionnaire
2. Partner meetings				
Country: United Kingdom	Goal achieved			
Country: Slovenia	Goal achieved			
Country: Lithuania	15 participants answered the questionnaire. At least one person per partner.	All the questions obtained an average of 4,6 app. (where 5 is totally satisfied). The feedback collected was positive, but some issues were exposed	Delay. Questionnaire was sent in April.	Questionnaire should be sent within the 7 days after the meeting

WP2: In-depth Analysis and Specification of Learning Outcomes

IO1 "Research" report and IO2 "Educational Module Framework and Design" is part of the WP2. It is necessary to clarify that these IOs have not been financed, hence they have been carried out with the partners' own resources and, their planned activities were shortened, but, on the other hand, the expected objectives and results have been achieved, as it was stated in the 1st evaluation report.

Only 2 minor issues, regarding translations into 4 partner languages, were pointed out in the 1st evaluation report that have been solved in the period related to this 2nd report.

IO1 and IO2 can be found on the website section: ["Intellectual Outputs"](#)

Milestones	Progress
Clear definition of needs (especially disabled and cultural workers) and state of art, existing projects and available teaching contents	Achieved
Specification of competences and learning outcomes according to previous milestone results	Achieved

WP3: HE modules "Cultural Heritage for All" development

Objective of this WP (=IO3) is to prepare an extensive elective 6-month long study module "Accessible cultural heritage for All", complementary to many different disciplines. WP3 is in progress.

The National Agency comments on the interim report are the following:

- IO3 meets the expectations. Small delay in their production, but it is expected to finish them on time.
- IO3 is developed in four phases, and it is in its last phase, according to the schedule.
- It can be deduced that the IO is of good quality (C1 was held and the already developed contents were tested).
- Even if IO3 is not yet finished, it is necessary to create the entry on the website and publish a brief description to create expectation in potential users.

Milestones	Progress
Development of HE module: Version 1, to be discussed at Round tables with target groups + revised together with participants in a 5-day Train-The-Trainer.	Round Tables in progress. They were postponed due to COVID-19 restrictions. Additionally, according to the recommendation made by the National Agency, and after evaluating the proposal, the events have been moved at the end of the project, when the intellectual products to be promoted will have finalized. Train-The-Trainer (C1) was held in September. The evaluation report of this event can be read on Drive: C1-Evaluation Report
HE module Version 2, according to evaluation of materials and learning outcomes gained through WP5 - Final version of HE module	In progress. N/A in the 2 nd report

Indicators	Result	Description	Deviation	Explanation / Actions to take in the future
Quantitative				
1. Development of HE MODULE (IO3)				
No. of Round tables (4)	0 out of 4	Delayed according to National Agency suggestion	Delayed until the IO3 is finalized	According to the recommendation made by the National Agency, after evaluating the proposal, the events have been moved at the end of the project, when the intellectual products to be promoted will be finalized
No. of Round tables participants (at least 20 national participants for each round table = 80)	Postponed to the end of 2nd version of IO3	-	-	According to 4th online meeting the dates must be scheduled by May 15th and published in the webpage.
No. of Train-The-Trainer participants/trainees (10)	11 participants during the event held from 27.09.21 - 01.10.2021	3 from UBU, 3 from UL 2 from KU, 2 from IST, 1 from INUK	.+1	
Number of trainers at the TTT event (at least 5)	More than 5 trainers were	Urša Valič Ernesta Molotkienė Mirian Santamaría	.+5	

	involved in the TTT	Sofia Mastrokourou Sonja Bezjak Kerrie Suteu Robert Nolan Jana Kalin Barbara Šteh		
Qualitative				
1. Development of HE MODULE (IO3)				
Round tables	Postponed to the end of 2nd version of IO3	-	-	According to 4th online meeting the dates must be scheduled by May 15th and published in the webpage.
Train-The-Trainer event	Held on 27th September to 1st October, 2021 - 4 satisfaction surveys - one per each module (3) and final survey	At least one participant per HEI partner answered the questions. Satisfaction of participants: Closed questions: 85% of satisfaction Open questions: >75% of comments were positive	8 out of 11 participants answered the final evaluation.	To point out to the participants (via email / meetings) the need of responding the satisfaction surveys
Development, testing and implementation, Clearness of the process and usefulness of guidelines, materials and other tools	Partners perception on IO3 is 4,45 (where 5 is totally satisfied)	Development, implementation and clearness of the process, usefulness of guidelines, materials and other tools is 4,25 (where 5 is totally satisfied)	-	-
3. Participants				

Level of motivation and satisfaction of the participants in IO3 activities >75%	Held on 27th September to 1st October 2021 - 4 satisfaction surveys - one per each module (3) and final survey	At least one participant per HEI partner answered the questions. Open questions: >75% of comments were positive	8 out of 11 participants answered the final evaluation.	To point out to the participants (via email / meetings) the need of responding the satisfaction surveys
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WP4: (On-line) adult training "Cultural Heritage for All" development

Aim of WP4 (=IO4) is an intensive adult training "Accessible cultural heritage for All" integrated in a well thought e-learning environment. WP4 is in progress.

The National Agency comments on the interim report are the following:

- IO4 meets the expectations. Small delay in their production, but it is expected to finish them on time.
- IO4 is developed in four phases, and it is in its last phase, according to the schedule.
- It can be deduced that the IO is of good quality (C2 was held and the already developed contents were tested).
- Even if IO4 is not yet finished, it is necessary to create the entry on the website and publish a brief description to create expectation in potential users.

Milestones	Progress
Development of adult training materials: Version 1, to be discussed at Round Tables with target groups + revised together with participants in a 5-day Train-The-Trainer.	Round Tables (multiplier events) in progress. They were postponed due to COVID-19 restrictions. Additionally, according to the recommendation made by the National Agency, and after evaluating the proposal, the events have been moved at the end of the project, when the intellectual products to be promoted will be finalized. Train-The-Trainer (C2) was held in September. The evaluation of this event can be read here: C2-Evaluation report

Version 2, according to evaluation of materials and learning outcomes gained through WP5 - Final version of (online) adult training materials	In progress. N/A in the 2 nd report
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Type of Indicators	Result	Description	Deviation	Improvement
Quantitative				
1. Development of adult training (IO4)				
No. of Round tables (4)	0 out of 4	Delayed according to National Agency suggestion	Delayed until the IO4 is finalized	According to the recommendation made by the National Agency, after evaluating the proposal, the events have been moved at the end of the project, when the intellectual products to be promoted will be finalized
No. of Round tables participants (at least 20 national participants for each round table = 80)	Postponed to the end of 2nd version of IO4	-	-	According to 4th online meeting the dates must be scheduled by May 15th and published in the webpage.
No. of Train-The-Trainer participants/trainees (10)	10 participants during the event held from 20.09.21 - 24.09.2021	All partners involved in IO4 TTT participated: HMLM - INFAD - INUK - CC - IST		
Number of trainers at the TTT event (at least 5)	2 trainers were directly involved	Kerrie Suteu Robert Nolan	-3 (Minor deviation)	All the partners contributed with their knowledge for the elaboration of the materials although only two were as trainers in the event. In addition, both trainers are well experienced, with enough knowledge to cover the lack of more trainers.
Qualitative				
1. Development of Adult Training (IO4)				
Round tables	Postponed to the end of 2nd version of IO4	-	-	According to 4th online meeting the dates must be scheduled by May 15th and published in the webpage.
Train-The-Trainer event	Held on 20th-24th September 2021 - 4 satisfaction surveys - one per each module (3) and final survey	At least one participant per partner answered the questions. Satisfaction of participants: Closed questions: 94% of satisfaction Open questions: >75% of comments were positive	9 out of 10 participants answered the final evaluation.	To point out to the participants (via email / meetings) the need of responding the satisfaction surveys

Development, testing and implementation, Clearness of the process and usefulness of guidelines, materials and other tools	Partners perception on IO4 is 4,81 (where 5 is totally satisfied)	Development, implementation and clearness of the process, usefulness of guidelines, materials and other tools is 4,9 (where 5 is totally satisfied)	-	-
3. Participants				
Level of motivation and satisfaction of the participants in IO4 activities >75%	Held on 20th-24th September 2021 - 4 satisfaction surveys - one per each module (3) and final survey	At least one participant per HEI partner answered the questions. Open questions: >75% of comments were positive	9 out of 10 participants answered the final evaluation.	To point out to the participants (via email / meetings) the need of responding the satisfaction surveys

WP5: Testing and Implementation phase

Aim of IO5 is to test how useful, usable and quality the developed adult training materials (IO4) and HE teaching materials (IO3)

Activities are in progress without delays or corrections to point out. To be evaluated in the 3rd evaluation report.

WP6: Promotion and Dissemination Campaign

This WP is an on-going process where all partners are involved.

The National Agency comments on the interim report are the following:

- The results of both the dissemination and the use of the project results are good.
- Multiplier Events (ME) haven't been held (scheduled April 2021) because it is proposed to hold these events in person to obtain the desired effect. In addition to this, the IO3 and IO4 are not fully finished, so it was necessary to postpone the MEs until when these IOs are finished.
- It is recommended to create the entries of IOs, MEs and C3 on the website and publish a brief description to create expectation in potential users

Milestones	Progress
Creation of an extensive Network of stakeholders	In progress Some corrections pointed out in the 1 st report have been solved but it is still necessary to take more actions
Round tables to present IO1, 2, 3 and 4, and discussing the findings of IO1 and IO2, as well as the outline of IO3 & IO4 with cultural workers, PWD and decision makers.	According to the recommendation made by the National Agency, after evaluating the proposal, the events have been moved at the end of the project, when the intellectual products to be promoted will be finalized To discuss in Italy 4th Partner Meeting – Significant DELAY
Final International Conference to present successful implementation of the project, its results and discussion on their sustainability, impact and follow-on.	N/A in the 2 nd report

Indicators	Result	Description	Deviation	Improvement
Quantitative				
1. Dissemination plan				
No. of Dissemination Plan (1)	Submitted in March 2021			
2. Corporate identity and Graphic design				
No. of logos (1)	Designed in January 2021			
No. of Templates for documents (1)	Designed in January 2021			
No. of PPT Presentation (1)	Designed in January 2021			
Brochures in 5 partner languages	Translated in all languages.	Uploaded to the website. It has been used in some congresses		
3. Website				

5 partner languages	Done.	It was finally translated in Slovene		
Number of AccessCULT website visits/visitors (>100 new visitors/ quarterly)	673 new visitors between May 2021 to April 2022	It means an average of >165 new visitors for each quarter of the year	Incomprehensibly, Google analytics was disabled during March and April 2022	Review analytics each month
4. Newsletters in 5 partner languages				
Number of stakeholders reached (> 5000)	Data number is not provided clearly in Dissemination template			Additionally, each partner is invited to have their own repository of contacts and then reports only the number of them at the stage of reporting.
no. 1	Goal achieved			
no. 2	Released in January 2022	Created according to accessibility rules	Minor delay due to Christmas holidays	-
5. Facebook (FB) website				
No. of FB followers (at least 200)	245 followers		>45	
No. of LinkedIn page members (at least 50)	117 members		>67	
6. Network				
No. of EU network of stakeholders (>10000 stakeholders EU wide). Each partner will contribute with at least 550 contacts	According to National Agency in the interim report, the network is progressing according to the plan	The network of stakeholders is the sum of social media followers (FB, LinkedIn), social media private profiles, website visitors, newsletter recipients and participants of events.	It is not clear how the number could be counted (with a minimum of guarantee)	Each partner should have their own repository of contacts and then reports only the number of them at the stage of reporting.
No. of Ambassadors network with contact details published on the AccessCULT website	First approach started in April 2022	-	Minor delay in the starting process	Despite the delay, the activity is still in time to be carried out correctly
7. Multiplier Events				

Round tables	Postponed to the end of 2nd version of IO3 and IO4			
Qualitative				
1. Website				
Level of attractiveness, accessibility and usability of the project website	2 qualifications with 5 stars (out of 5)	One comment was added: "After having a quick look it seems very accessible"		
2. Multiplier Events				
Positive feedback from the participants in project events	Round Tables postponed / Visits museums set as of June 2022			
Project Ex-ANTE and ex-POST level of awareness of all targeted audiences on PWD matters	No events with target groups held yet			

WP7: Exploitation and Sustainability Plan

It will run throughout the whole project lifetime, but most intensively in the last 18 months (IO6). In this regard, most of the indicators will be reviewed in the 3rd evaluation report.

Milestones	Progress
To develop a plan to ensure the network and project outcomes are embedded and sustained within each partner country.	In progress

Indicators	Result	Description	Deviation	Improvement
Quantitative				
3. Ambassadors				
No. of EU Accessibility Ambassadors (at least 20 from at least 5 partner countries)	First approach started in April 2022	-	Minor delay in starting process	Despite the delay, the activity is still in time to be carried out correctly

5. QUESTIONNAIRE ABOUT EFFECTIVE PARTNERSHIP

Through this instrument, internal evaluator has collected qualitative indicators from partners, especially their thoughts related to the evolution of the project.

5.1 RESULTS FROM THE 3 FIRST QUESTIONNAIRES

	1 st Questionnaire	2 nd Questionnaire	3 rd Questionnaire
PERIOD	Up to April 2021	Up to Aug. 2021	Up to April 2022
PARTICIPANTS	11 from 9 partners	11 from 9 partners	7 from 7 partners**
AVERAGE RATE*	4,21	4,34	4,48
MANAGEMENT*	4,42	4,33	4,15
IMPLEMENTATION*	3,94	4,31	4,03
TARGET GROUPS*	3,99	3,76	4,65
QUALITY ASSURANCE*	4,44	4,45	4,59
DELIVERABLES/ACTIVITIES*	4,04	4,65	4,77
AWARENESS-RAISING & EXPLOITATION*	4,47	4,53	4,64

*Max. rate is 5.

**Culture Coventry and Klaipeda University didn't answer despite they were asked several times to respond the survey

According to data collected from 3rd questionnaire, rating has slightly increased (although very similar to the two previous questionnaires) except for Management and Implementation section where the partners' perception has decreased because of the lack of communication among partners and budget cuts to the project's proposal.

5.2 COMMENTS FROM 3rd QUESTIONNAIRE

Below, the opinions left by respondents in each section and followed by a list of strengths and critical points of the project so far.

More detailed info at [DRIVE Effective Partnership Questionnaire](#)

MANAGEMENT

As in previous questionnaires, comments ask for a better communication among partners:

- *Improve communication between partners. Sometimes I think that the tasks are not clear.*
- *... although the coordination seems to be excellent, I miss more dialogue and active discussions among partners (of course always towards clear goals). Perhaps for the next meeting the coordinator could try to encourage more discussion and invite all lead partners to take an active role in specific tasks.*
- *My ratings above are because I don't think we have enough working meetings on the project to*

ensure we have a shared understanding of what is happening and how things come together

IMPLEMENTATION

Pandemic is not reflected in the comments, but budget cuts are still a problem for the implementation of the project:

- *Our constraints mainly refer to the budget cuts from the planned amounts while expectation of the workload has stayed the same (unbalance).*

TARGET GROUPS

In the same line of the previous questionnaire, there are some responses with N/A (no applicable) because not all events have been held yet:

- *We need more involvement of PWD.*
- *The training and the museum tours have not been implemented yet.*

QUALITY ASSURANCE

In the same line of the previous questionnaire, there is one comment the difficulty to answer some questions of this questionnaire.

- *Scores reflect that I struggle to know what some of the questions mean or how the scale is working, particularly on the section below*

DELIVERABLES/ACTIVITIES

There is nothing to note

AWARENESS-RAISING AND EXPLOITATION

In the same line of the previous questionnaire, some partners' perception is the need of more dissemination activities. In addition to this, the need of involving more PWD is also mentioned as it is done in target groups section.

- *Probably by now we have to start disseminating the project to organisations working with people with disabilities and inform the museums that want to include the produced results*
- *I don't think we are generating enough attention to the project yet*

PLEASE LIST THE STRENGTHS OF THE PROJECT SO FAR

Despite the need of more communication among partners, pointed out in previous sections and in the following one, partners point out that both the partnership and project objective are a valuable asset

- *Good project outcomes.*
- *The collaboration between partners*
- *Strong partnership and partners' skills*
- *The need to create modules like this*

PLEASE LIST THE CRITICAL POINTS OF THE PROJECT SO FAR

In the same line of the previous questionnaire, some partners' perception is the need of more communication among partners and discussion through more meetings. On the contrary, COVID pandemic is not longer a critical point for partners.

- *Communication among the partners. Some partners do not understand their tasks.*
- *To find participants for the Learning Train-The-Trainer Activities*
- *I would like to see more dialogue, discussion, and joint work.*

6. CRITICAL POINTS, CORRECTIVE ACTIONS AND FOLLOW UP

Before enumerating a list of critical points of the project and suggestions to tackle them, it is necessary to consider three constraints that have affected to the evolution of the project:

1. Delay on the project approval by National Agency: 1 month
2. 31 % budget cut.
3. COVID-19 restrictions have affected to partner meetings and some dissemination activities during the first 18 months of the project lifetime

MONITORING CRITICAL POINTS OF THE 1st EVALUATION REPORT:

1 ST EVALUATION REPORT	MONITORING
<i>Progress reports sent with a deviation of 3 months by some partners</i>	RESOLVED. There are still some minor delays and issues. Lead partner has applied corrective actions setting a deadline with enough time to comply with tasks asked for.
<i>IO1 is not translated into all partners languages</i>	RESOLVED. IO1 is translated in 5 partner languages, and all are uploaded to the website
<i>IO2 is not translated into all partners languages</i>	RESOLVED. IO2 is translated in 5 partner languages, and all are uploaded to the website
<i>Website is not translated in Slovene yet.</i>	RESOLVED. Website is available in Slovene and the other 4 partner languages
<i>It is necessary to create an EU network of Stakeholders</i>	MINOR CORRECTION. EU network is not created as a whole and at the disposal of all partners due to Data Protection Law. Each partner should have their own repository of contacts and then reports only the number of them at the stage of reporting. However, data number is not provided clearly in Dissemination template.
<i>Dissemination report (Excel document) is not updated</i>	MINOR CORRECTION. Dissemination report is updated by partners, but it is necessary some data, since number of persons involved is missed sometimes.
<i>Partner Meetings: according to meetings evaluations, there is a need of more time for discussion among participants and more contribution from partners during the meetings.</i>	RESOLVED. Last meeting evaluation didn't have any comments regarding these issues. In addition to this, the partner meetings are reinforced with online meetings (4)
<i>Improve the daily/weekly communication among partners, with reminders of deadlines, partners involved in each one as well as internal reports that reflect the progress carried out.</i>	CRITICAL POINT. Effective Partnership Questionnaires continue pointing out the need of Communication among the partners, more dialogue, discussion and joint work. The 4th online meeting questionnaire comments were good in this regard, but it is still necessary to increase the daily/weekly communication.

CRITICAL POINTS FOUND OUT IN THIS 2ND EVALUATION REPORT:

2 ND EVALUATION REPORT CRITICAL POINTS	CORRECTIVE ACTIONS
<i>Effective Partnership Questionnaires continue pointing out the need of Communication among partners, more dialogue, discussion and joint work.</i>	WP Leader partners should increase and keep constant communication with partners, set deadlines and send internal reports (basically through well-structured emails) that summarize the progress carried out for each activity. A timetable with key deadlines might be useful as well.
<i>Some partners didn't answer to the 3rd Effective Partnership Questionnaire despite being claimed to do it This also happened with Train-The-Trainers final evaluations (C1 & C2).</i>	Remind partners (via email / meetings) of the need of filling out the surveys. Send questionnaires with enough time to claim the answers several times.

OTHER ACTIONS TO TAKE INTO CONSIDERATION:

- It should be convenient to set a date for Multiplier Events
- Dissemination activities should be updated in [Dissemination Report](#). Higher involvement from all partners in project dissemination is needed.
- Dissemination report should include number of participants for each activity. Each partner should have their own repository of contacts and then reports only the number of them at the stage of reporting.
- According to interim report it is convenient to publish a brief description of the process of IO3, IO4 and multiplier events, in order to create expectation in potential users.

FOLLOW UP:

A careful monitoring will continue being applied in order to assure the evaluation of the project. Next evaluation report will be published in February 2023. The report will be developed through the:

- Direct communication with lead partners of IO3, IO4, IO5 and IO6
- Analysis of evolution of indicators available in Monitoring Chart,
- Evaluation of Partner Meetings minutes and satisfaction surveys (4th Partner Meeting – Italy and 5th Partner Meeting – Spain, as well as other online meetings)
- Evaluation of Effective Partnership 4th Questionnaire
- Evaluation of Drive folders



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WHO WE ARE

